



To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 25 March 2025 at 2.00 pm

Room 2&3 - County Hall, New Road, Oxford OX1 1ND

If you wish to view proceedings online, please click on this [Live Stream Link](#).

Martin Reeves
Chief Executive

March 2025

Committee Officer: Chris Reynolds

Tel: 07542 029441; E-Mail: chris.reynolds@oxfordshire.gov.uk

Membership

Councillors

Liz Leffman	Leader of the Council
Dr Pete Sudbury	Deputy Leader of the Council with responsibility for Climate Change, Environment & Future Generations
Tim Bearder	Cabinet Member for Adult Social Care
Neil Fawcett	Cabinet Member for Community & Corporate Services
Andrew Gant	Cabinet Member for Transport Management
Kate Gregory	Cabinet Member for SEND Improvement
John Howson	Cabinet Member for Children, Education & Young People's Services
Dan Levy	Cabinet Member for Finance
Dr Nathan Ley	Cabinet Member for Public Health, Inequalities & Community Safety
Judy Roberts	Cabinet Member for Infrastructure & Development Strategy

*The Agenda is attached. Decisions taken at the meeting
will become effective at the end of the working day on 2 April 2025
unless called in by that date for review by the appropriate Scrutiny Committee.*

*Copies of this Notice, Agenda and supporting papers are circulated
to all Members of the County Council.*

Date of next meeting: 22 April 2025



AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note below

3. Minutes (Pages 1 - 12)

To approve the minutes of the meeting held on 25 February 2025 (**CA3**) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

To facilitate 'hybrid' meetings we are asking that requests to speak or present a petition are submitted by no later than 9am four working days before the meeting i.e., 9am on Wednesday 19 March 2025. Requests to speak should be sent to chris.reynolds@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that your views are taken into account. A written copy of your statement can be

provided no later than 9am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

6. Appointments

7. Reports from Scrutiny Committees (Pages 13 - 24)

Cabinet will receive the following Scrutiny reports:-

Education and Young People Overview and Scrutiny Committee report on Local Area Partnership SEND Update

Place Overview and Scrutiny Committee report on Network Coordination of Road and Street works and Lane Rental for Oxfordshire

8. Response to Council Motion on Part-night Lighting by Councillor Brighthouse (Pages 25 - 32)

Cabinet Member: Deputy Leader with Responsibility for Climate Change, Environment and Future Generations

Forward Plan Ref: 2025/009

Contact: Sean Rooney, Service Lead - Highway Maintenance

sean.rooney@oxfordshire.gov.uk

Report by Director of Environment and Highways **(CA8)**

The Cabinet is RECOMMENDED to:

- a) **Note the proposal to undertake a full and thorough consultation, including early engagement with key community groups as set out and presented to Place Scrutiny on the 5th February 2025 ([Place and Overview Scrutiny report: Review of Street Lighting and Illuminated Assets policy framework proposals for part night lighting](#))**
- b) **Approve a community led approach to any part-night lighting proposal, through an application made by the town/parish council (if there is one) and the local county councillor, which following this request will include an area specific public consultation.**
- c) **Request that officers;**
 - i. **Keep councillors informed through regular updates on progress of this work, through locality meetings and/or by way of an all-member briefing.**
 - ii. **Ensure that there is full engagement from a cross section of users in the update of the Street Lighting Policy and development of Part night lighting regime framework.**
 - iii. **Undertake a full, thorough and robust Equalities Impact Assessment for the updated Streetlighting and illuminated assets policy, as well as**

- the Part night lighting framework and during each stage/element of a project.
- iv. **Bring the proposals to Cabinet in the summer for decision together with any wider changes to the council's existing Street Lighting and Illuminated Assets policy**

9. Citizens' Assembly Update (Pages 33 - 48)

Cabinet Members: Infrastructure and Development Strategy & Transport Management
Forward Plan Ref: 2025/059
Contact: Carole Stow, Engagement and Consultation Manager
Carole.stow@oxfordshire.gov.uk

Report by Director of Public Affairs, Policy and Partnerships and Director of Environment and Highways **(CA9)**

Cabinet is RECOMMENDED to

- a) **Commit to considering and responding to the key recommendations of the travel and transport citizens' assembly included in Annex A to this report.**
- b) **Formally request that Place and Overview Scrutiny Committee consider the council's response to the assembly recommendations, prior to approval by Cabinet in July 2025.**
- c) **Record its thanks to the residents who participated in the travel and transport citizens' assembly.**

10. Treasury Management Q3 Performance Report 2024/25 (Pages 49 - 64)

Cabinet Member: Finance
Forward Plan Ref: 2024/166
Contact: Tim Chapple, Treasury Manager
Tim.chapple@oxfordshire.gov.uk

Report by Executive Director of Resources and Section 151 Officer **(CA10)**

The Cabinet is RECOMMENDED to note the council's treasury management activity at the end of the third quarter of 2024/25.

11. Business Management and Monitoring Report - January 2025 (Pages 65 - 112)

Cabinet Member: Finance
Forward Plan Ref: 2024/215
Contact: Kathy Wilcox, Head of Financial Strategy

The Cabinet is RECOMMENDED to:-

- a) note the report and annexes
- b) write off £0.1m owed to the council by a company who are in liquidation. (Annex B, para 107).
- c) write off 17 Adult Social Care contribution debts totalling £0.380m. (Annex B, para 110).
- d) propose to contribute £5.0m to the Local Government Devolution and Reorganisation reserve from the un-utilised contingency (£3.3m) and unallocated pay inflation of £1.7m, taking the total contribution to £10.0m in 2024/25 (Annex B, para 124)
- e) approve the transfer of £1.0m funding from IFRS9 reserves to the budget priorities reserve to support rural active travel measures. (Annex B, para 134 - 136)

12. Forward Plan and Future Business (Pages 113 - 116)

Cabinet Member: All

Contact Officer: Colm Ó Caomhánaigh, Committee Officer Tel: 07393 001096

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA12**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.

13. For information only: Cabinet response to Scrutiny items (Pages 117 - 124)

Disposal of County Hall
Local Nature Recovery Strategy
EOTAS Policy (Education Other Than At School)

EXEMPT ITEM

In the event that any Member or Officer wishes to discuss the information set out in annex 3 to Agenda Item , the Cabinet will be invited to resolve to exclude the public for the consideration of the Annexes by passing a resolution in relation in the following terms: "that the public be excluded during the

consideration of the Annex since it is likely that if they were present during that discussion there would be a disclosure of "exempt" information as described in Part I of Schedule 12A to the Local Government Act, 1972 and specified below the item in the Agenda."

THE ANNEX HAS NOT BEEN MADE PUBLIC AND SHOULD BE REGARDED AS 'CONFIDENTIAL' BY MEMBERS AND OFFICERS

14. Capital Programme and Monitoring Report - January 2025 (Pages 125 - 148)

Cabinet Member: Finance

Forward Plan Ref: 2024/227

*Contact: Natalie Crawford, Capital Programme Manager,
Natalie.crawford@oxfordshire.gov.uk*

Report by Executive Director of Resources and Section 151 Officer **(CA14)**

The information in this case is exempt in that it falls within the following prescribed categories:

3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)

and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Annex 3 containing exempt information under the above paragraph is attached.

The Cabinet is RECOMMENDED to:

Capital Programme

- a. Note the capital monitoring position for 2024/25 set out in this report and summarised in Annex 1.
- b. Approve the updated Capital Programme at Annex 2 incorporating the changes set out in this report.

Additions to the Capital Programme

- c. Approve a budget increase for the Speedwell House Redevelopment programme, to be funded from corporate resources. (see paragraph 63 - 65)
- d. Approve the inclusion of £2.500m funding into the Capital Programme to fund a contribution to the Cowley Branch Line. The expectation is that as far as possible, this will be funded by S106 developer contributions. Any funding gap will be met through alternative funding sources. (see paragraph 66 - 70)

Budget Changes / Budget Release

- e. Approve the inclusion of £0.868m Active Travel Tranche 5 (ATF5) and a further £2.650m of Consolidated Active Travel Funding (CATF) into the Capital Programme. This additional funding, announced by Active Travel England, will be divided into £2.050m for capital expenditure and £0.600m revenue expenditure. Funds will be held in earmarked reserves, pending business cases coming forward.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.